



UNIFORM CONDOMINIUM QUESTIONNAIRE

Project Name: _____ Date: _____
Address: _____
City: _____

GENERAL INFORMATION

- 1. The legal name of this project is: _____
It is a () Condominium, or () a Planned Unit Development (PUD).
2. If the project was (or is being) created by the conversion of an existing building, please provide the following:
Age of building: _____ Year converted: _____ Type of original use: _____
3. The project () is () is not a legally phased project. The project consists of _____ units in _____ legal phases.
4. Describe the unit sales. For a fully constructed project that has been sold out, complete the below information.

Table with 2 columns: UNIT SALES and UNIT TYPES. Rows include: Total number of units in project, Total number of units conveyed to purchases, Show breakdown below, Total no. principal resident units conveyed, Total no. second home units conveyed, Total no. investor-owned units conveyed, Total no. units retained by developer/converter.

- 5. Does any investor own more than one unit () YES () NO. If YES, identify the investor, (the same individual, investor group, partnership, or corporation) and indicates the total number of units owned by each such investor in the project _____
6. Does any investor own more than ten percent of the total units in the project? () YES () NO
7. The recreational amenities (other than those in a master association) include:
() Pool# _____ () Clubhouse# _____ () Tennis Court# _____
() Playground# _____ () Other _____
8. Are all units and facilities complete? (This included all amenities and common areas such as pool, tennis courts, roads, walkways, parking areas, landscaping, clubhouse, and renovations associated with conversions.)
() YES () NO
If NO, please provide the following: _____ units is _____ Phases have been completed. Describe the incomplete items: _____
9. Can the project be expanded beyond its current size? () YES () NO
10. Is the Owners' Association currently a party in any type of litigation or public administrative action (including any violations of any environment or public health statues and laws or current environmental or public health litigation or administrative action)? () YES () NO. If YES, describe the nature of the litigation or public action and attach any information _____
11. Has the Owners' Association been notified of any violation of any government or land-use regulations (such as zoning ordinances and coastal tideland or wetlands laws)? () YES () NO. If YES, describe the nature of the violation and attach any information. _____
12. How is title to the units held: _____ Fee Simple _____ Leasehold. If Leasehold, please provide a copy of the lease.



**US BANK HOME MORTGAGE
CONDOMINIUM PROJECT QUESTIONNAIRE**

Date:	Loan #:	Borrower:
Project Name and Address:		
Lender Contact Name & Phone:		
<p>1. Are all common elements, and/or facilities complete? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>2. Is the project subject to additional phasing and add-ons? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, number of additional units to be built: # _____</p> <p>3. Is the project a conversion of an existing Residential building? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, year converted: _____</p> <p>4. Date control of the HOA transferred from the developer to unit owners.</p> <p>5. Total number of units in project: # _____</p> <p>6. Number of units sold and closed: # _____</p> <p>7. Number of units under contract: # _____</p> <p>8. Number of units rented: # _____</p> <p>9. Does any one person or entity own more than one unit? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, list how many each own: _____</p> <p>10. How many units are over 30 days delinquent in payment of HOA Dues?</p> <p>11. Are there any pending special assessments? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, explain: _____</p> <p>12. Is the HOA involved in any litigation? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, explain: _____</p> <p>13. Are there any adverse environmental factors affecting the project as a whole or the individual units? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>14. Does the owner's association have a reserve fund separate from the operating account? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, is it adequate to prevent deferred maintenance? <input type="checkbox"/> Yes <input type="checkbox"/> No Current amount in fund \$ _____</p> <p>15. Total income budget for this year: \$ _____ Total Reserves budgeted for the year: \$ _____</p> <p>16. Do the project legal documents include any restrictions on sale which would limit the free transferability of title? (i.e. Age Restrictions, First Right of Refusal, other deed/income restrictions)</p> <p>17. Is the unit part of a legally established condominium project in which common areas are owned jointly by unit owners? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>18. Are the units owned in fee simple or leasehold? <input type="checkbox"/> Fee Simple <input type="checkbox"/> Leasehold</p> <p>19. Are the amenities/recreational facilities owned by the HOA? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>20. If a unit is taken over in foreclosure or deed-in-lieu, is the mortgagee responsible for delinquent HOA dues? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, are they responsible for () 0-6 months, or () 7+ months</p> <p>21. Does the property operate as a resort hotel; renting units on a daily basis? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, number of years in operation: _____</p> <p>Please check applicable services: <input type="checkbox"/> Check-in rental desk <input type="checkbox"/> Daily maid service <input type="checkbox"/> Restaurant/food service <input type="checkbox"/> Time share <input type="checkbox"/> Mandatory rental pool <input type="checkbox"/> Commercial (boutiques, etc.) Percentage of square footage? _____%</p> <p>22. Is any part of the project used for commercial purposes? If yes, what percentage of square footage? _____%</p>		

CERTIFICATION: Information was obtained from or provided by an authorized representative of the subject Homeowners Association.

Name & Title of Authorized HOA Representative who provided the information:	
	Tel #:
Name & Title of Person Certifying above information: (Lender Certification if acceptable). Tel#:	
Signature:	Date: